



MEETING EFFECTIVENESS AND INTEGRATION

Analyzing your daily, weekly, and monthly meetings can provide short and long-term value by ensuring your team is taking the needed actions to drive your desired business results

To enable your success, we have created a practical way to analyze and align your desired meeting, measurements, and communication flows while adding an ongoing evaluation phase that drives sustainability

We will

- Focus on your employee's strengths in this space
- Focus on the enablers that are measurable and actionable
- Focus on taking actions that drive the most value

The ROI is generally seen when

- You align how information flows across the organization
- You evolve from a reactive to a proactive organization

The costs are variable

- Dependent on the size of the organization
- Per hour and per-project options

Contact us to start the discovery phase today!

Double E Workplace Solutions LLC provides business coaching and training to align employees with one's business strategy and is proud to be SHRM certified to provide continuing education credits for your organization.

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FOCUS AREAS

THE RIGHT REASONS

At meeting evolution

As time evolves

THE RIGHT TOPICS

In meetings

Outside of meetings

THE RIGHT TIMES

To meet as a team

To enable other tasks

THE RIGHT PEOPLE AND ROLES

Who is responsible?

Who is accountable?

Who needs to be informed?

Who needs to be consulted?

THE RIGHT MEASURES

Short Term metrics

Long Term metrics



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